

Building Permit Application Form

Permit Number: _____

PLEASE PRINT

Applicant Section:

*Applicant Name: _____

Mailing Address: _____

City: _____ Prov.: _____ Postal Code: _____

Phone: _____ Fax: _____ Work: _____ Work Fax: _____

*Owner Name: _____

Mailing Address: _____

City: _____ Prov.: _____ Postal Code: _____

Phone: _____ Fax: _____ Work: _____ Work Fax: _____

*Contractor Name: _____

Mailing Address: _____

City: _____ Prov.: _____ Postal Code: _____

Phone: _____ Fax: _____ Work: _____ Work Fax: _____

Project Location:

Municipal (Street) Address: _____ Development Permit #: _____

Lot: _____ Block: _____ Plan: _____ Tax Roll #: _____

Project Information:

Type of Work:

New Construction Renovation Addition Repair Other

_____ (Please Specify)

Building Area: _____ Sq. Feet

Value of Work (Materials & Labour): _____

Basement Area: _____

2nd Floor Area: _____

3rd Floor Area: _____

4th Floor Area: _____

Garage Area: _____

Number of Storeys: _____

Intended Use or occupancy of the building:

Construction Detail:

Permit Applicant (or) Owner's Signature **Date**

Please contact Inspections Group at 454-5048 or fax 454-5222 for all inspection requests on your projects.

The personal information provided as part of this application is collected under the Safety Codes Act and the Municipal Government Act and in accordance with the Freedom of Information and Protection of Privacy Act. The information is required and will be used for issuing permits, safety codes compliance verification and monitoring and property assessment purposes. The name of the permit holder and the nature of the permit is available to the public upon request. If you have any questions about the collection or use of the personal information provided, please contact the Village of Thorsby, Box 297, Thorsby, AB T0C 2P0 or call (780) 789-3935.

For Office Use Only

Plans & Specifications Included: Yes No **No. of Sets:**

NOTE: *Three sets of Plans & Specifications and payment must be attached to this Permit

Permit Conditions:

Permit Fee \$ _____ **Paid by:**

***Safety Codes Fee** \$ _____ CASH DEBIT CHEQUE # _____

TOTAL \$ _____ PLEASE INVOICE Receipt # _____

*Add Safety Codes Fee of \$4.00 minimum or 3.5% of permit cost, whichever is greater up to a maximum of \$500.00.

INSPECTIONS GROUP:

Plans Reviewed: _____
Resubmit: _____ by Date: _____
Permit # Issued: _____
Issued By: _____ Designation #: _____
Date: _____
Comments: _____

1. Issuance of a permit and the examination of plans and specifications shall not be construed to be authority to violate any of the provisions of the Safety Codes Act or pursuant regulations.
2. A Building Safety Officer is prohibited from issuing a permit to an applicant if the appropriate architects and/or professional engineer's seals or stamps are not on the plans and specifications.
3. The owner of the building is fully responsible for carrying out the work or having the work carried out in accordance with the requirements of the Safety Codes Act and pursuant regulations.
4. This permit application is not for zoning/development, gas, plumbing, or electrical work. Permits for such work must be obtained from the Village of Thorsby.
5. Before any excavation or construction is started, the following should be checked:
 - a) Utilities – Location, height or depth and protection from damage of all utilities. i.e. sewers, water, power, gas, telephone, etc.
 - b) Levels – Respecting proposed elevations of finished lanes, streets or avenue, sanitary or storm sewer connections.
6. Reviewed drawings and specifications shall be kept on the building site at all times during which the work authorized by the permit is in progress, and shall be available for inspection by a Building Safety Officer.

7. A Building Safety Officer may suspend or revoke a permit issued in error or issued on the basis of incorrect information or if there is a contravention of any conditions under which the permit was issued or the permit fees have not been paid.
8. Issuance of a permit based upon plans and specifications shall not prevent a Building Safety Codes Officer from issuing orders under the Safety Codes Act.
9. Issuance of a permit shall not prevent a Building Safety Codes Officer from stopping construction operations that are in violation of the Safety Codes Act or pursuant regulations.
10. Every permit shall automatically expire by limitation and become null and void if the work authorized by the permit is not commenced within 90 days from the date of issue, or if the building authorized by the permit is suspended or abandoned for a period of 120 days at any time after the work is commenced. Before work can be started again, a new permit shall be obtained. Exceptions may be made, at the discretion of the Building Safety Officer in cases of summer or recreational homes or under unavoidable circumstances.
11. The applicant grants permission for necessary inspections to be conducted with the signing of this application.
12. An order of a Building Safety Officer may be appealed to the Safety Codes Council. For further information, contact any Building Safety Codes Officer through the Village of Thorsby at (780)789-3935.
13. Should a permit be cancelled, the holder of the permit must submit a written request to the Village of Thorsby (in conformance with sections 18 and 22 of the Permit Regulation). The Village of Thorsby will refund:
 - a) Not less than 90% of the permit fee in excess of \$50.00, to the permit holder, if there has not been a construction document review;
 - b) Not less than 75% of the permit fee in excess of \$50.00, to the permit holder, if there has been a construction document review.